

PERSONAL INFORMATION

Duygu Önal

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EDUCATION AND TRAINING

09/11/2017–19/11/2017

certificate of attendance

Gymnasium Of Platykampos, Larisa (Greece)  
 General  
 -English  
 -Knowledge about the situation of refugees/migrants  
 -New techniques on learning languages  
 -Creative activities  
 -Volunteer works with refugees

PERSONAL SKILLS

Mother tongue(s) Turkish

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	C1	B2	B2	B2
German	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
 Common European Framework of Reference for Languages

Communication skills

-good communication skills gained through my experience as sales manager  
 -excellent contact skills with children gained through my experience as ice hockey volunteer coach

Organisational / managerial skills

- leadership (currently responsible for a team of 10 people)
- good organisational skills gained as secretary of the History Society, responsible for booking speakers and promoting events
- good team-leading skills gained as ice hockey volunteer coach

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Proficient user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

-good command of office suite  
 -good command of photo editing software gained as an amateur photographer