

PERSONAL INFORMATION

**Julia Kaczyńska**

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EDUCATION AND TRAINING

01/09/2016–Present

Private High School of Melchior Wankowicz, Katowice (Poland)

01/09/2013–25/06/2016

Private middle school "Amicus", Katowice (Poland)

01/09/2007–25/06/2013

**Primary School**  
Mysłowice (Poland)

PERSONAL SKILLS

Mother tongue(s) Polish

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C1
Spanish	B1	B1	B1	B1	B1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages

Communication skills

Good communication skills which I gained through organising my own social project where it was necessary to find speakers, sponsors, partners and to promote the event to different people. I also developed this skills by helping my father in his work, as a translator helping to make business agreements and contracts with international clients. I took part in MUN sessions where as a delegate I had an opportunity to improve my communication skills.

Organisational / managerial skills

I have good organisational skills which I had tested when organising a social project on my own on the topics of leadership, business and start-ups. That required a good organisation as everything was done by me and 3 of my friends (finding the venue, the speakers, funds, advertising) and efficient time management.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Proficient user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

ECDL

