

PERSONAL INFORMATION Grzegorz Machalica

PERSONAL STATEMENT A school pedagogue and academic teacher specializing in youth education processes as well as focusing on social care issues.

WORK EXPERIENCE

01/09/2013–Present **School pedagogue**
Fundacja Oświatowa Szkoła jak Dom, Katowice (Poland)

01/10/2011–Present **Academic teacher**
Kolegium Pracowników Służb Społecznych, Czeladź (Poland)

01/10/2001–Present **Academic teacher**
Wyższa Szkoła Pedagogiczna TWP w Warszawie, wydział w Katowicach, Katowice (Poland)

01/10/1997–31/08/2013 **Specialist at planning and organisation**
Wyższa Szkoła Pedagogiczna TWP w Warszawie, wydział w Katowicach, Katowice (Poland)

01/10/1993–26/07/2004 **Pedagogue**
Child Care Home - Family Support Center, Chorzów (Poland)

EDUCATION AND TRAINING

1988–1994 **Master's degree in pedagogics**
University of Silesia, Katowice (Poland)

PERSONAL SKILLS

Mother tongue(s) Polish

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	C1	C1
Russian	B1	B1	B1	B1	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills - excellent communication skills gained by the long term practice at working as a pedagogue and an academic teacher as well as by completing a course at mentoring (University of Manchester, UK, 2011; Sapienza - Università di Roma, Italy, 2012)

Organisational / managerial skills - good organisational skills gained by thirteen year period of working as a specialist at planning and organisation.
- managerial skills developed by performing a function of the school coordinator at a junior high school.

Job-related skills - mentoring skills (creating and running academic mentoring programme, taking courses at mentoring)

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Independent user	Proficient user	Proficient user

Digital competences - Self-assessment grid

ECDL Advanced